



### **Policy for Inactive/Dormant Clients**

In Any account(s) in which no transactions has took place during the period of 1 year from the date of last transactions, the same shall be considered as dormant/In active. Such transaction date may relate to any of the following date , which ever is later.

- a) Entry related to contract or bill generation for buy/sell transaction or
- b) Entry related to payment of funds to securities by client or

To designate the client's account as Dormant/In-active account, the period of 12 months shall be counted from the last day of respective month in which any of the aforesaid last transaction took place.

In order to reactivate the account , client needs to give the reactivation request form duly signed by her/him at least 2 days in advance to the branch or the Head office of the Broker , along with the self attested copy of the ID proof and income tax return as may be required by the broker.